

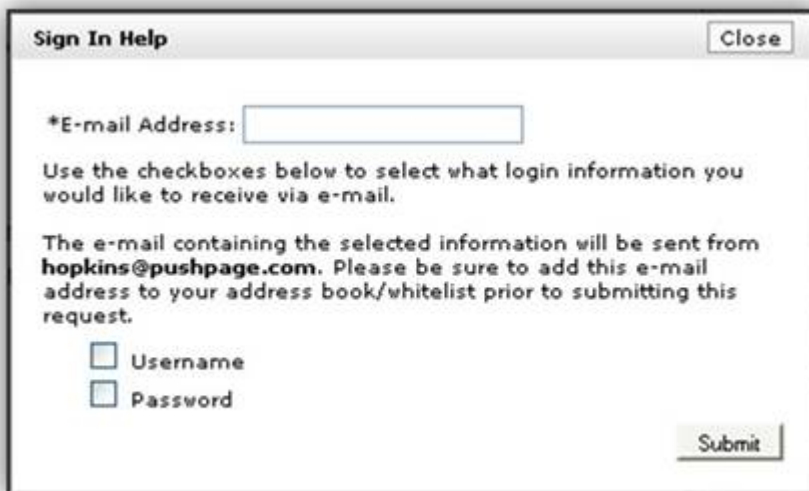
To the Class of 2009,

As soon-to-be alums, you now have access to the Hopkins Online Directory, which allows you to share your contact, school and business information with your Hopkins classmates and friends. This Directory information is only accessible to your fellow Hopkins alumni/ae, but we also provide instructions for limiting the amount of information that is published in the directory, if you prefer additional privacy.

It is our hope that you will logon before you graduate to create your account and update your profile. Then, as soon as you receive your college e-mail account, login again to update your profile with this new information.

Alumni Community Logon instructions. **Once you establish your login credentials you can visit the Alumni Community to find contact and other info for your classmates. Over the summer your status will be changed from Student to Alumni allowing you to view a Directory for all Hopkins Alumni/ae, including your classmates.**

1. Visit Hopkins homepage <http://www.hopkins.edu> and click Alumni > Alumni Community
2. In the top left corner click “First time logging in?” link in the Sign In box.
3. The following pop-up window will appear



- a. Enter your Hopkins student email address > Check “Password” AND “Username” > Click “Submit”
4. The next dialog box will appear asking you to **enter the confirmation code that was sent to your email address and to create a new password**. You will also receive a second email providing you with your permanent username, usually assigned as FirstnameLastname09.

Sign In Help Close

The login information you requested has been sent to djunkins@hopkins.edu.

The e-mail has been sent from **hopkins@pushpage.com**. To ensure receipt of this e-mail, please be sure this e-mail address is included on your address book/whitelist.

Do not close this window or use the Back button in your browser. To successfully reset your password, enter the Confirmation Key contained in the e-mail into the Confirmation Key field below and enter a new password. The Confirmation Key you receive will be valid for 30 minutes.

Passwords must be at least 7 characters long with at least 1 number(s) included. The new password may not be the same as any of the 4 previously used passwords.

Confirmation Key:

New Password:

Re-Enter New Password:

Set Password

You are now ready to enter the Alumni Community to update your information.

1. Visit Hopkins homepage <http://www.hopkins.edu> and click Alumni > Alumni Community
2. Enter your username and new password. (Jot these down somewhere in order to send future updates or access the directory)
3. Click the “My Profile” link on the left.
4. Click “Edit” in any of the sections that you wish to change. We hope that you’ll provide the directory with a current, non-Hopkins student email address such as the one you provided at the Senior Luncheon.
5. If you wish, you may also click “Select information to be published in the online community” to change preferences on how much personal information appears in the online directory visible to other Hopkins Alums.

If you have questions or trouble with these instructions please contact Dan Junkins in the Office of Alumni/ae and Development at 203.397.1001, ext. 422 or djunkins@hopkins.edu.